

31st January 2025

Dear Parents / Carers,

Welcome to our weekly newsletter.

I would like to take this opportunity to thank you all for your continued support. Please see below some information about forthcoming events / dates for your diary.

Re: Additional Staff Training Day – Friday 14th February

A letter was sent home to parents today informing you that we will be holding an additional staff training day on **Friday 14th February** to undertake some urgent and essential staff training. As a result, the academy will be closed to all students on this day.

We understand that short-notice changes to the school calendar can be inconvenient, and we appreciate your support and understanding and apologise for any inconvenience caused. This training is crucial in ensuring we continue to provide the highest quality education and support for our students.

Students will return to the academy as normal on **Tuesday 25th February** following the half-term break.

Year 9 Parents Evening and Options presentation

Our Year 9 parents evening will be held Thursday 7th January 2025 (3.30 till 6.00 pm).

As part of this evening Mr Sorrento (Vice Principal) will be giving a presentation on the options process at 5.00 pm which all are welcome to attend. (no booking times will be available for this period)

Please use the link below to book your appointment with your child's subject teachers

Link:- <https://cpoa.schoolcloud.co.uk/>

New Lunch Menus

After half term, we are introducing new menus in the academy diner. The new menus have been carefully developed for our students and continue to offer high quality, wide variety of nutritious hot and cold options for them to pick from at break and lunch. The new menu options continue to be provided at a reduced cost for all students, ensuring better value for families. Menus can be found on our website.

Breakfast Club

We continue to offer a **FREE** breakfast for all our students. The Breakfast Club is available between 8.00AM and 8.25AM and all students are welcome.

Please could I remind parents to make sure that you have placed sufficient funds on your child's Parent Pay account to help maintain the smooth running of the checkouts.

Medication in the Academy

Please can we remind parents that students are not permitted to carry any form of medication with them around the academy. If your child needs to take any medication during the academy day please complete a medical form and leave the medication with main office. Student will be able to

access the medication when required at break and lunch (or as directed by GP). Thank you in helping us to support the safety of our students.

Main reception Opening Hours

Opening hours for our main reception – 8.00 am to 4.00 pm Monday to Thursday. 8.00 am to 3.30pm on a Friday. Telephone 01493 661504 option 2 or email enquiries@cliffparkoa.co.uk

SEND drop in reminder

If you have any concerns or questions around SEND, Parents and Carers are invited to attend a SEND drop in session which is held at the academy every Tuesday morning 8.30 - 8.50am.

Parent Drop In reminder

Parents / Carers are welcome to drop into the academy to meet with myself or a member of my Senior Team every Wednesday. **You do not need to make an appointment, please just come to reception between 8.50 and 9.30AM and we will be happy to meet with you.** I understand the crucial role that parents play in a community school and welcome discussion on any aspect of our school community.

Unfortunately we will not be able to see parents who drop into reception outside of this period except where there is a safeguarding concern.

Important Dates

Date	Event
Thursday 6 th February	Year 9 Parents/Options Evening
Friday 14 th February	Staff Training day – school closed to students
Monday 24 th February	Staff Training day – school closed to students
Tuesday 25 th February	Students return after Half Term Break (week 2)
Thursday 20 th March	Year 7 Parents Evening
Thursday 1 st May	Year 8 Parents Evening
Thursday 15 th May	Year 10 Parents Evening

Heads of Year Contact details

If you need to contact your child's head of year please email them or call the main reception to pass a message on for you.

Year 7 - Ms Phillips ephillips@cliffparkoa.co.uk

Year 8 - Mr Warnes mwarnes@cliffparkoa.co.uk

Year 9 - Miss Harris mharris@cliffparkoa.co.uk

Year 10 – Mrs Dudley ddudley@cliffparkoa.co.uk

Year 11 - Mr Callaby rcallaby@cliffparkoa.co.uk

Thank you for supporting us in maintaining the high standards that we know you expect from Cliff Park Ormiston Academy.

Have a brilliant weekend

Yours sincerely

Harry French

Principal